Madrigal Patient Support

Checklist for Formulary Exception Requests

When to use — if a medication is not included on a health plan's formulary or is subject to an NDC block.

How to use — provide a written request via a payer's form or a letter asking for the restriction to be released because the medication is medically appropriate and necessary for treatment.

Note — check the payer's website for a specific form they may want completed for the request.

Things to consider including in the exception form or letter

Potential information requirements

- Patient name and date of birth
- Insurance policy number
- Physician name and NPI number
- Physician specialty
- Date of service
- Patient diagnosis—ICD-10 code
- Product name and NDC number
- Correct quantity

Summary of patient's history

- Previous treatments/therapies
- Symptoms or conditions
- Relevant labs
- Diagnostic tests

Rationale for treatment

- Current severity of patient's condition
- Comorbidities

Additional items to consider

- Sign all appropriate forms
- Include the FDA approval letter
- Include the Prescribing Information
- Include clinical records

Please keep track of dates and correspondence. When you speak to the insurance company, make sure you keep track of names of people with whom you spoke.

At any step during the fulfillment process, you can turn to Madrigal Patient Support

For more information: Call Madrigal Patient Support at **1-877-219-7770** Monday – Friday, 8 AM – 8 PM ET